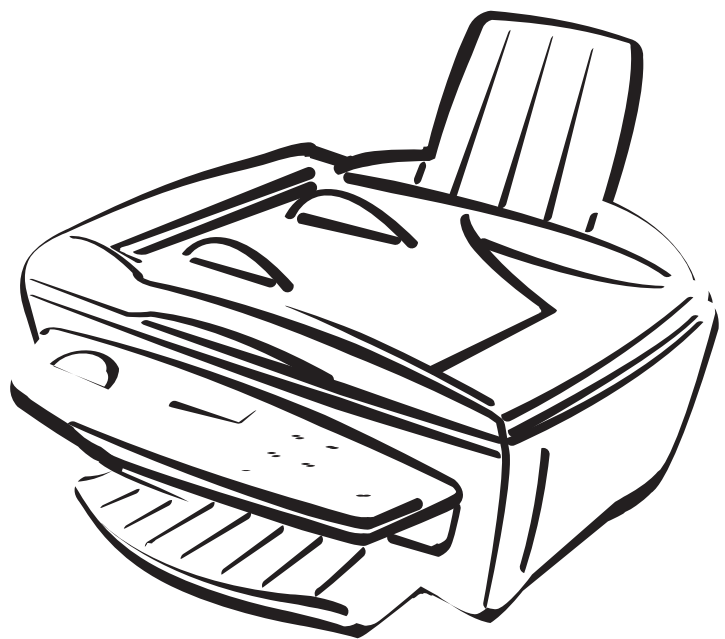
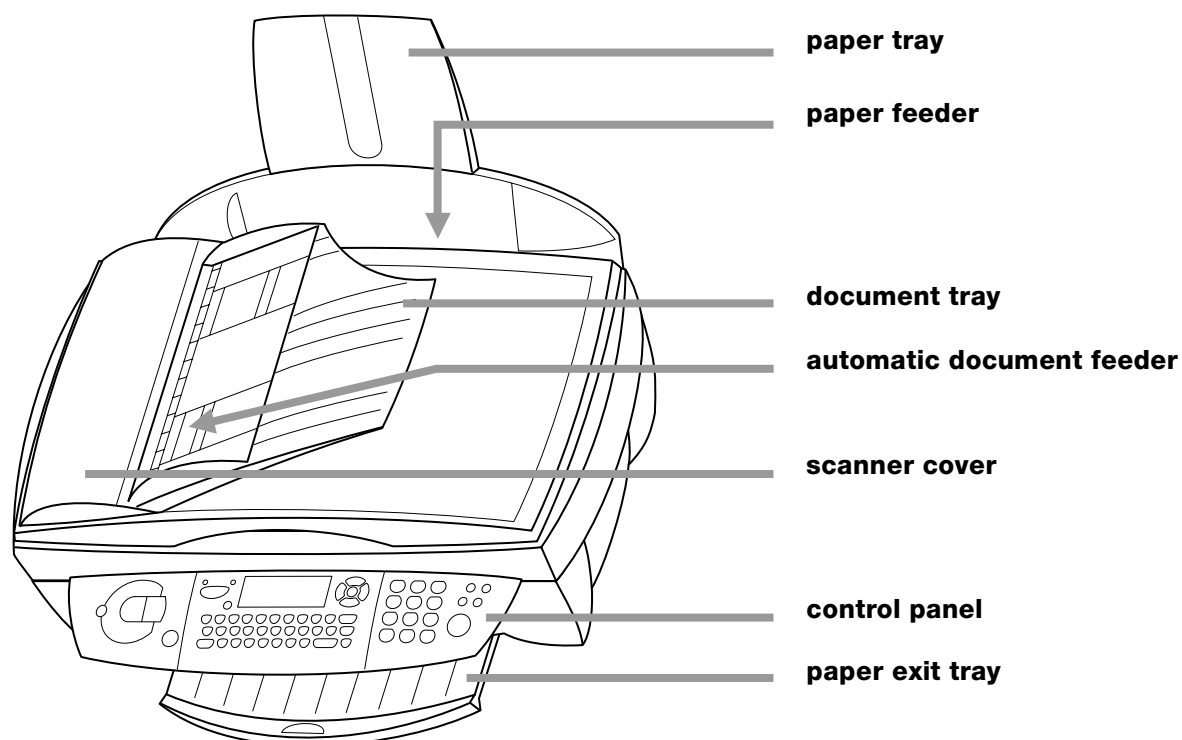


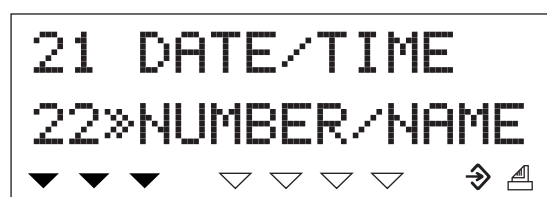
e-STUDIO 60F



Description of the machine



Symbols on the display



■F ■SF ■

Selected options will be highlighted with an arrow (*).

resolution:

■F for text and graphics

■SF for very small print and graphics

■ for photographs

■ on: faxes will be received automatically

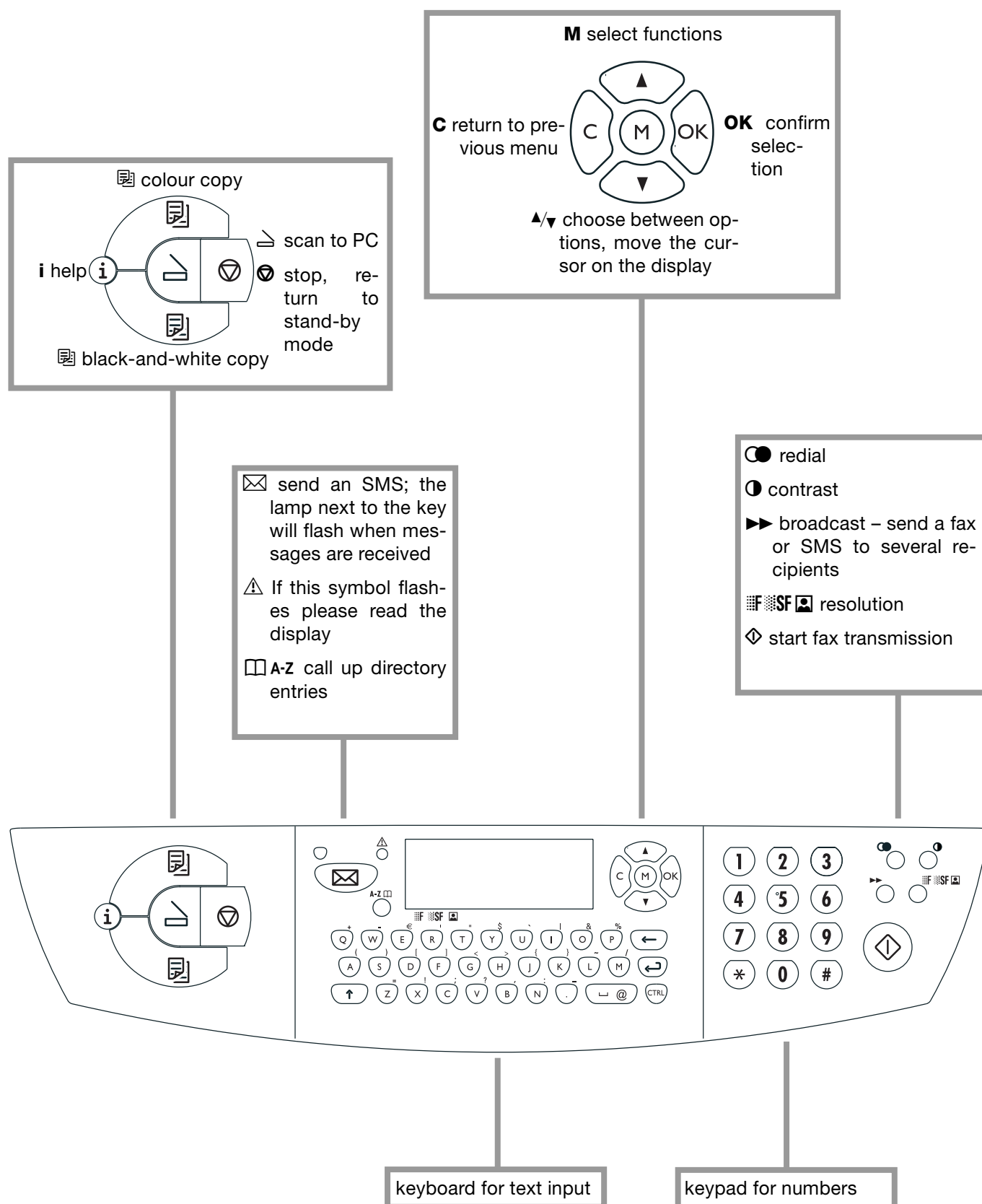
blinking: faxes are stored in the memory

off: memory is full or faxes will be received with a modem

⇒ transmission of faxes or SMS

The arrows (▼) on the right in the display show the memory capacity.

Overview of functions



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

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Safety instructions

Please read and follow all warning notices and instructions.

The e-STUDIO60F should be installed on a level and stable surface. The surface should be smooth and horizontal. The machine may be damaged if it falls and may cause serious injury, especially to small children. Place the e-STUDIO60F at least 10 cm away from other electrical devices and objects.

Do not place the e-STUDIO60F in direct sunlight. Do not place it near to a radiator, heater, radio, television or air conditioning unit. Do not allow it to come into contact with dust, water or chemicals.

Make sure that air can circulate freely around the e-STUDIO60F. Do not operate the e-STUDIO60F in enclosed spaces such as boxes, cupboards, cabinets etc. Do not cover the e-STUDIO60F. Do not place the e-STUDIO60F on soft surfaces such as beds, duvets, cushions, sofas or carpets as there is a risk of overheating and fire.

Only use the power supply included with the product. Using an unauthorised power supply may damage the e-STUDIO60F.

Do not touch telephone wires or network cables where the insulation is missing or damaged unless they are already disconnected.

If the housing of your e-STUDIO60F or the power supply—in particular the power or telephone cables—are damaged, please unplug the e-STUDIO60F. The housing of the e-STUDIO60F may only be opened by authorised service personnel.

Unplug the e-STUDIO60F from the mains and telephone line before cleaning. Do not use liquid or aerosol cleaning agents such as sprays, or polishes.

Do not expose the e-STUDIO60F to rain or any other form of moisture. There is a risk of electric shock or fire. If any liquid is accidentally spilled into the e-STUDIO60F, immediately remove the power plug and have the e-STUDIO60F professionally inspected.

Your e-STUDIO60F has been tested to EN 60950 or IEC 60950 and may only be operated on telephone networks and power supplies that conform to these standards.

In a thunderstorm, disconnect the e-STUDIO60F from both the mains and the telephone line. If you are unable to disconnect the e-STUDIO60F, avoid using the fax machine or the telephone during the storm. There is a risk of electric shock from lightning and risk of damage to the machine.

Your e-STUDIO60F is only intended for use in the country in which it was purchased. It may only be operated with telephone systems and power equipment which meet these standards.

Installation

Unpacking

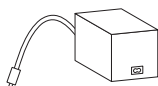
Unpack the box and check that it includes the following:



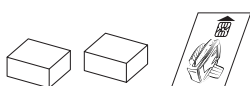
telephone cable



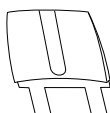
network cable



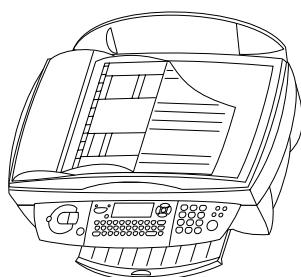
power supply



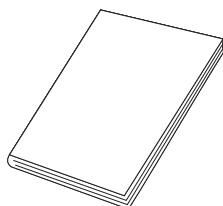
**ink cartridges and
chip card
"Plug 'n Print"**



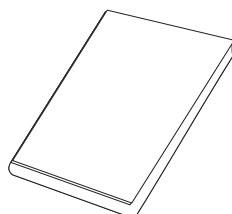
paper tray



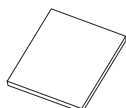
machine



user guide



installation guide

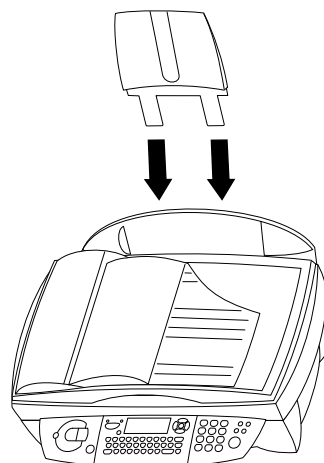


CD-ROM

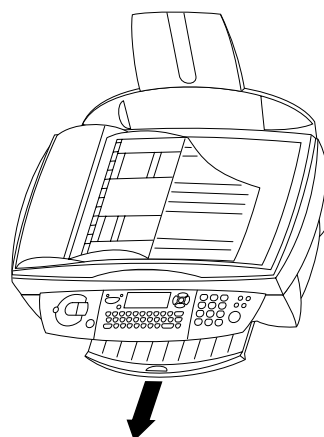
Set-up

Please read all warning notices and instructions and follow them precisely.

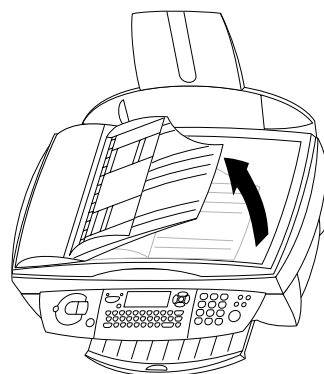
- 1 Remove the transport protection strips.
- 2 Insert the paper tray in the slots provided behind the paper feed mechanism.



- 3 Pull out the paper exit tray.



- 4 Pull up the document tray.

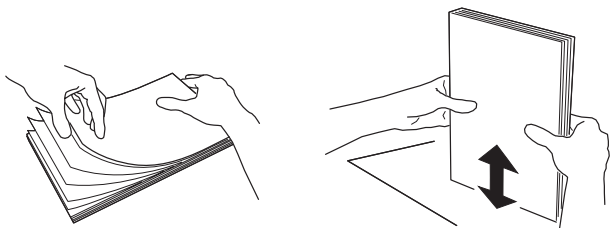


Loading paper

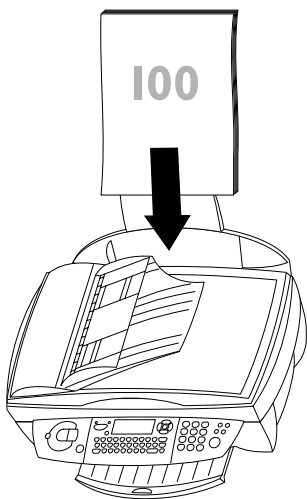
Please use only paper which is specifically intended for use with ink cartridge printers (standard format is **A4** 210×297 mm, 80 g/m²). Follow the instructions of the manufacturer.

Do not load paper while the e-STUDIO60F is printing!

- 1 To prevent several sheets being drawn into the machine at once, first fan out the paper to separate the sheets and then straighten the stack on a flat surface before inserting it into the paper feed.

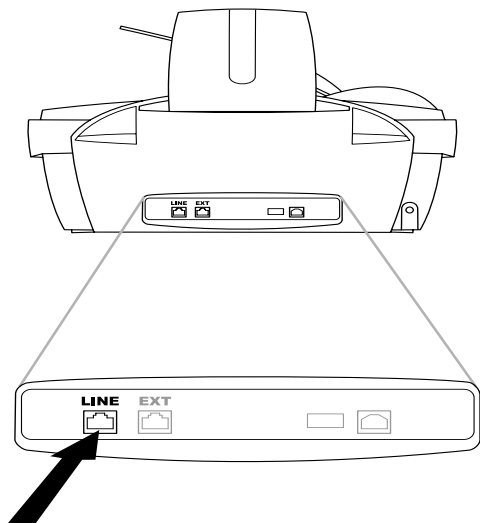


- 2 Insert **up to 100 sheets** of paper up to the end-stop in the paper feed mechanism.

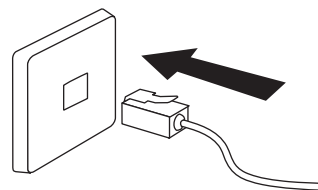


Connections

First connect the telephone cable plug socket labelled **LINE** on the back of the machine.



Next connect the telephone plug to the line socket on the wall.



Additional devices

In addition to your fax machine, you can also connect other devices such as additional telephones, call-free indicators answering machines or modems to a single telephone line (also see Settings/Additional telephone).

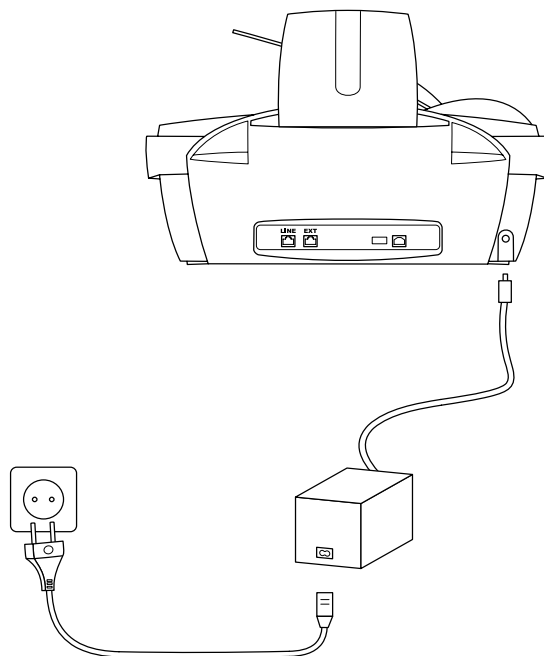
If you intend using special auxiliary devices with your fax machine, please contact your dealer.

If you wish to receive faxes via modem, you must set your fax machine to **MANUAL RECEPTION**.

Connect the external phone to the **EXT.** socket on the back of the e-STUDIO60F.

Power supply

Connect the power supply unit to the e-STUDIO60F, then use the network cable to connect the power supply unit to the mains.



⚠ If you want to connect the e-STUDIO60F to a PC, please refer to the chapter PC connection. You must install the software **first** and **then** connect the e-STUDIO60F to the PC!

After you have connected the e-STUDIO60F to the mains, it will prompt you to make some basic settings as follows.

Country selection

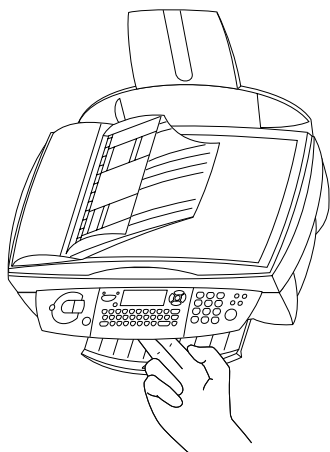
- 1 Press **OK**.
- 2 Use ▲/▼ to choose your country.
- 3 Press **OK** twice.

Inserting cartridges

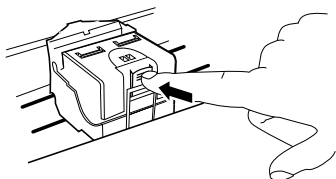
Before you can print documents, there have to be ink cartridges in your e-STUDIO60F. Therefore two free cartridges for a few test pages are included with your machine.

The display will indicate if one of the cartridges is empty or if there is no cartridge in the e-STUDIO60F.

- 1 Open the machine by pulling the lever under the control panel.



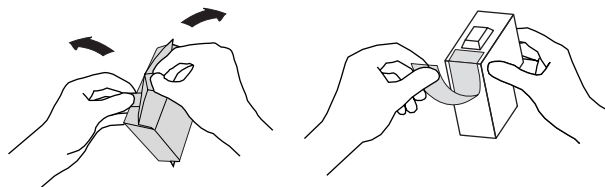
- 2 Press the lever in the middle of the cartridge holder to open the holder.



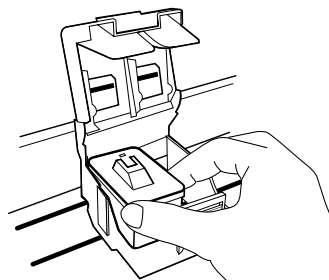
- 3 Take the ink cartridges out of their packaging and remove the protective strip.

⚠ Please make sure that the protective strip was removed completely.

Be careful not to touch the nozzle or the contacts!

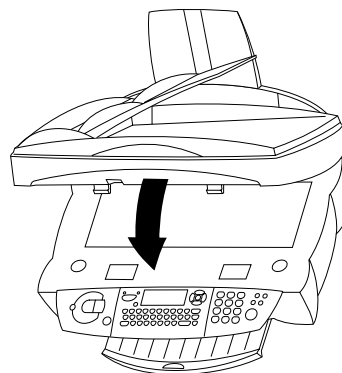


- 4 Insert the **colour** cartridge with the contacts forward and the “nose” down into the **left** compartment of the cartridge holder.

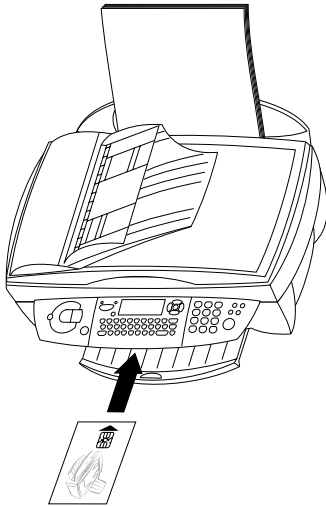


- 5 Insert the **black** cartridge into the **right** compartment. Close the cartridge holder. You'll hear a click when it snaps home.

- 6 Close the machine.



- 7 Insert the chip card “Plug ‘n Print” with the contacts facing up into the slot under the control panel and confirm with **OK**. Remove the cartridge and repeat the process for the second cartridge.



Cartridge alignment

- 1 After inserting the cartridges for the first time, the machine will print out a page to check their alignment. **VALUE A**
- 2 Enter the value A where the image is the clearest.
- 3 Confirm with **OK** and repeat these steps for values B, C and D. **VALUE B**

Your name and number

- 1 Enter your fax number (max. twenty digits) and press **OK** (to enter a plus sign hold down the **CTRL** key and press **Q**; to enter a blank space, press the **_@** key).
- 2 Enter your name by using the keyboard for text input (max. twenty characters). You can also enter a plus sign (**CTRL** and **Q**) or a slash (**CTRL** and **M**). Press **OK**.

Time and date

Enter the date and time and confirm with **OK**, e. g. ①② ①② ①③ ①④ ③① **OK** for September 12th 2003, 4:30 p. m.

PC connection

⚠ Don't connect the e-STUDIO60F to a PC before installing the software!

Minimum configuration

Your PC must have the following minimum configuration:

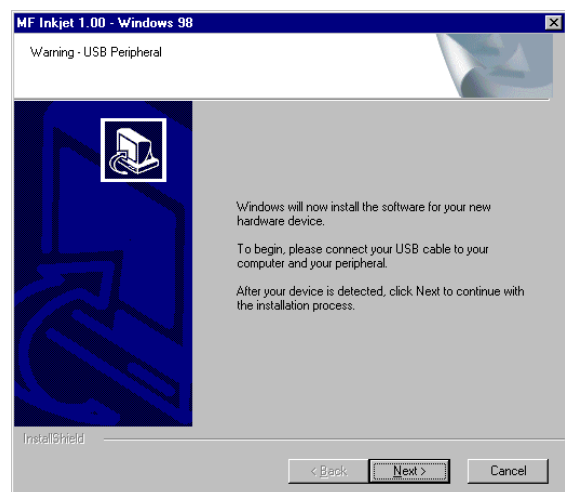
- Pentium processor, 200 MHz or higher
- Windows 98/2000/ME/XP and 128 MB RAM
- 80 MB free disk space for the installation
- USB port

Software installation

⚠ Don't connect the e-STUDIO60F to a PC before installing the software!

If you receive a warning message that the peripheral hasn't passed Windows Logo testing, choose “Continue Anyway”. Your multifunctional device has been tested for TOSHIBA and is fully compatible with Windows XP.

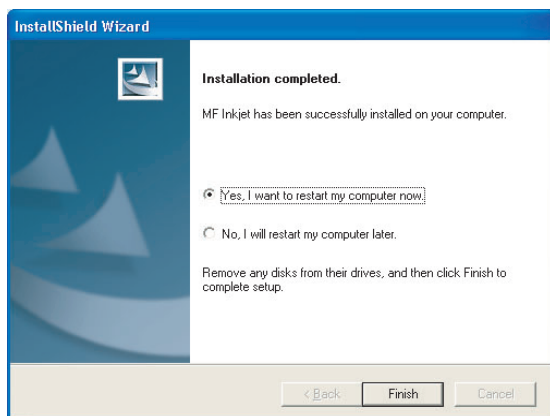
- 1 Insert the CD-ROM into your PC. The installation procedure will start automatically. Follow the instructions on the screen.
- 2 Connect the e-STUDIO60F to your PC with a USB cable when you are prompted to do so.



- 3 Click “Next” and follow the instructions. Choose to search for the driver on the CD-ROM:



- 4 Click “Next” and follow the instructions on the screen. You will be prompted to accept a license agreement. After the installation has finished, the PC has to be rebooted.



Settings

You can print out a list of the current parameter settings by pressing **M**, **5****4** and **OK**.

⚠ To return to stand-by mode, press **0** as often as necessary.

Date and time

- 1 Press **M**, **2****1** and **OK**.
- 2 Enter the date and time and confirm with **OK**, e. g. **1****2** **0****9** **0****3** **1****6** **3****0** **OK** for September 12th 2003, 4:30 p. m.

Your number and name

- 1 Press **M**, **2****2** and **OK**.
- 2 Enter your fax number (max. twenty digits) and press **OK**. (To enter a plus sign hold down the **CTRL** key and press **Q**; to enter a blank space, press the **_@** key.)
- 3 Set your name by using the keyboard for text input (max. twenty characters). You can also enter a plus sign (**CTRL** and **Q**) or a slash (**CTRL** and **M** on the keyboard for text input). Press **OK**.

With **C** you can delete a wrong character.

Network type (PABX)

Private branch exchange systems are very common in large companies. To get a connection from a private branch exchange to the public network you have to dial a key to obtain the outside line.

(An additional telephone connected to a normal telephone line together with your e-STUDIO60F must not be confused with a private branch exchange.)

If you connect the e-STUDIO60F to a PABX, you can set the prefix for an outside line. The e-STUDIO60F will automatically dial the prefix with each number that exceeds a certain amount of digits.

- 1 Press **M**, **2****5****1** and **OK**. Use **▲/▼** to select PABX and confirm with **OK**.
- 2 Select function **252**»PREFIX using **▲/▼** and press **OK**. Enter the number of digits and press **OK** (e. g. if internal numbers consist of four digits, enter 5).
- 3 Press the key you need to reach an outside line. This is usually **0**. Confirm with **OK**.

If the number of digits for an internal call is exceeded, the prefix for an outside line will be automatically added.

Country and language

These settings will determine the language of the display and the local telephone network settings.

- 1 Press **M**, **2****0****1** and **OK**. Use **▲/▼** to select your country. It is important that you choose the country where you are using the e-STUDIO60F! Press **OK** twice.
- 2 To set another language, use **▲/▼** to select function **202**»LANGUAGE and press **OK**. Choose with **▲/▼** and press **OK**.

Additional telephone

If you have connected an additional telephone to the same telephone line (see chapter Installation / Connections), you can adjust the number of rings you will hear in case of an incoming call.

- 1 Press **M**, **2****9****1****2** and **OK**.
- 2 Change the value (3, 4 or 5) and press **OK**.

Directory

Your e-STUDIO60F lets you create a directory by memorising single entries and lists of entries.

Your machine can store up to 200 entries with names and fax numbers. You may also group several names together to create a list.

When entering a name, you can use **↑** to type capital letters (press and hold the **↑** key and type the desired key).

With **CTRL** you can type special characters (e. g. hold down **CTRL** and press **W** to type a hyphen).

With **▲/▼** you can move the cursor within an entry and with **←** you can delete a character.

Add name

For each record, you must store a name and fax number.

- 1 Press **M**, **①①** and **OK**. Enter a name and press **OK**. Enter a fax number and press **OK**.
- 2 The e-STUDIO60F automatically assigns a number to the record. To modify this number enter the digit required and press **OK**.
- 3 Use **▲/▼** to choose **W.ASSOC.KEY** if you want to assign a shortcut key (letter) for quick access to the record. Press **OK**.
- 4 If need be, select the appropriate transmission speed to send your faxes. With a good telephone connection, the appropriate rate is the highest one. Press **OK**.

Add list

You can group several directory entries together f.e. to send a fax to several persons at once.

- 1 Press **M**, **①②** and **OK**. Enter a name for this list and press **OK**.
- 2 Press a shortcut number, a letter or use **▲/▼** and **OK** to select entries to add them to the list. Press **OK**.
- 3 The list ID number will automatically appear on the display. If you wish to modify this number, you may do so. Confirm with **OK**.

Print

Press **M**, **①⑤** and **OK**. The directory is printed.

Cancel

- 1 Press **M**, **①④** and **OK**.
- 2 The directory appears in alphabetic order. Use **▲/▼** to select the entry or list you wish to delete.
- 3 Press **OK**.

- 4 Confirm with **OK**.

Modify

- 1 Press **M**, **①③** and **OK**.
- 2 The directory appears in alphabetic order. Use **▲/▼** to select the entry or list you wish to modify. Press **OK**.
- 3 Modify the entry and confirm each step with **OK**.

Transfer to a PC

If you have connected your e-STUDIO60F to a PC, you can transfer the directory to the PC to edit it.

On your PC, click on Start > Programs > MF Inkjet > Directory.

You can transfer the directory from the PC to the e-STUDIO60F (and vice versa) by clicking on the icons on the bottom of the window.

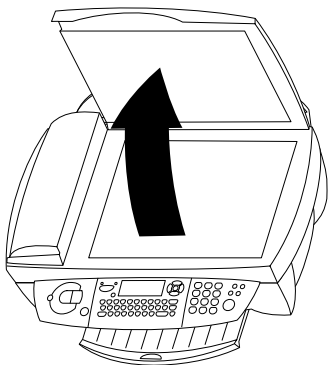
Fax

Sending a fax

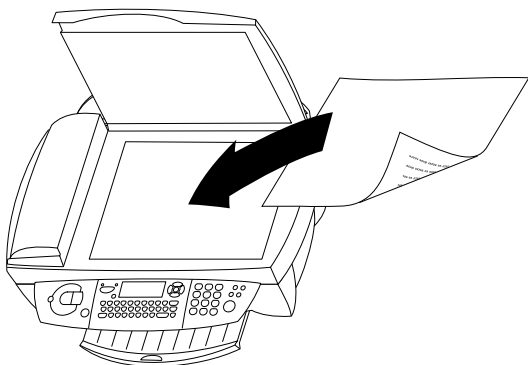
There are two ways to fax a document: You can place it onto the scanner glass (flatbed scanner) directly or load it into the automatic document feeder.

Flatbed scanner

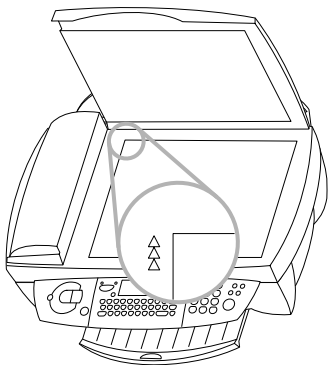
- 1 Open the flatbed scanner cover. Please make sure that the scanner glass is clean before placing the original.



- 2 Place the document **face down** onto the glass.





- 3 Align it with back left corner of the scanner (marked with arrows).



If you want to scan small three-dimensional objects (such as coins or flowers), use transparent film to protect the scanner glass.

- 4 Choose a fax number and press .

- 5 If you want to send just one page, use / to choose **DONE** and press **OK**. If you want to send further pages, choose **NEXT PAGE** and insert another page. Then press **OK**.

After transmission, the e-STUDIO60F will automatically print a transmission report.

If you want to cancel the transmission, press  twice.

Automatic feeder

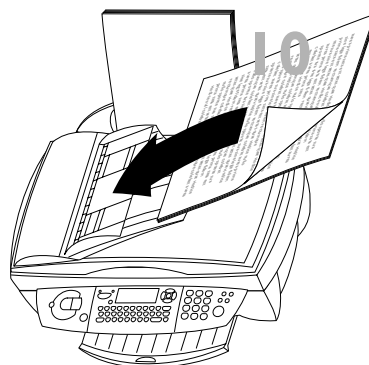
If you are working with originals of an odd size or photos, please use the flatbed scanner.


A5 size documents should be inserted landscape.

The following points are the most common causes of problems when inserting documents into the feeder. Do not insert ...

- pages that are smaller than A5.
- pages from newspapers (printer's ink).
- stapled pages or pages with paper clips.
- creased or torn pages.
- wet pages or pages with corrections made with correction fluid; dirty pages or pages with a glossy or laminated surface.
- pages joined with sticky tape or glue, with adhesive stickers such as "post-it®" notes, or pages which are too thin or too thick.

- 1 Place the document **face up** into the document feeder (**up to 10 pages** printed on 60–90 g/m² paper).



- 2 Dial the fax number.
- 3 Press  to start the transmission.

After transmission, the e-STUDIO60F will automatically print a transmission report.

If you want to cancel the transmission, press  twice.

Directory A-Z

- 1 Insert a document.

- 2 Press A-Z and use , a letter or a number key to choose a record or a list from the directory.
- 3 Press to start the transmission.

Redial

The last ten numbers dialled on the e-STUDIO60F will be stored in the redial memory.

- 1 Insert a document.
- 2 Press as often as necessary. When the desired number appears on the display, press to start the transmission.

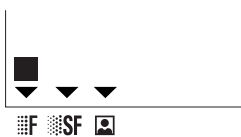
Broadcast

You may choose to send a document to several recipients.

- 1 Insert a document.
- 2 Dial a number (or use the directory or) and press . Repeat this step for up to ten recipients. Press .
- 3 If you want to cancel the transmission, press twice.

Resolution

If necessary, you may change the resolution. Press as many times as necessary to select the required mode. An icon on the display will show the current mode. If no icon is highlighted, the document will be sent in standard resolution.



standard—for good quality documents, without drawings or small details

—for documents with drawings or small characters

—for documents with very fine or small drawings

—for photos

Contrast

If the document is too light or too dark, you may change the contrast. Press as many times as necessary to choose the desired contrast. The current setting is shown on the display.

Receiving faxes

If you don't change the factory settings, faxes will be automatically printed. If the e-STUDIO60F has run out of paper or ink, incoming faxes will be stored in the memory.

After inserting paper or cartridges, start printing by pressing .

To change the fax reception settings, please refer to Advanced settings / Fax settings.

Fax answering device

The fax answering device allows you to keep documents confidential by storing them. They need not be printed as soon as you receive them. The symbol on the display lets you know the state of the fax answering device:

on—fax answering machine is on

blinking—documents are in the memory or are being received

off—memory is full

You can ensure document confidentiality by using the four-digit code. Once stored, this code is required to print fax messages and to activate/deactivate the fax answering device.

Storing an answer code

Press **M**, and **OK**. Enter a four-digit code and press **OK**.

Activate/deactivate

Press **M**, and **OK**. If you have stored an access code, enter it and press **OK**. Use to select **WITH** or **WITHOUT** and press **OK**.

Printing messages

Press **M**, and **OK**. If you have stored an answer code, enter it and press **OK**. Documents received and stored in the memory are printed and then deleted from the memory.

Send report

The e-STUDIO60F can print a transmission report every time you have sent a document. This way you are given confirmation that your document has been received.

- 1 Press **M**, and **OK**. Select one of the following options:

WITH—a report is given when the transmission was completed successfully or when it is completely abandoned.

WITHOUT—no transmission report; however, your e-STUDIO60F notes all transmissions that took place in its log (see Hints & tips / Logs).

ALWAYS—a report is printed with each transmission.

ON ERROR—a report is only printed if the transmission failed or is abandoned.

- 2 Confirm with **OK**.

Delayed transmission

- 1 Press **M**, **③①** and **OK**.
- 2 Enter the fax number and press **OK**.
- 3 Enter the time you want the fax to be sent (within 24 hours), e. g. **①⑦ ③①** for 5³⁰ p. m. Press **OK**.
- 4 Set the contrast and other settings and confirm each entry with **OK**.

Polling

By means of this function documents which have been prepared for collection from another fax machine can be retrieved. You can also allow a document to be polled from your fax machine.

Polling reception

- 1 Press **M**, **③②** and **OK**.
- 2 Enter the polling number and press **◇**.

Delayed polling

- 1 Press **M**, **③②** and **OK**.
- 2 Enter the polling number and press **OK**.
- 3 Enter the time (within 24 hours) you wish to poll the document—e. g. **①⑦ ③①** for 5³⁰ p. m.—and press **◇**.

Polling transmission

You may place a document in your e-STUDIO60F and make it available to one or more recipients who can obtain a fax of this document by calling your e-STUDIO60F with the polling function.

- 1 Insert a document in the feeder.
- 2 Press **M**, **③③** and **OK**.
- 3 Use **▲/▼** to choose between the two options:

SIMPLE—the document may be transmitted only once (from the memory or feeder). Press **OK**.

MULTIPLE—the document may be polled as many times as necessary (from the memory). Press **OK**.

- 4 If necessary, adjust the contrast and press **OK**.

- 5 Enter the number of pages and press **OK** (this is only necessary when you have chosen **MULTIPLE** above).

Additional telephone

You can connect an additional telephone on the same line as your e-STUDIO60F. When a call comes in, the additional telephone will ring a few times, then the machine switches to fax reception. If necessary, the number of rings can be changed in the technical settings (see Settings / Additional telephone).

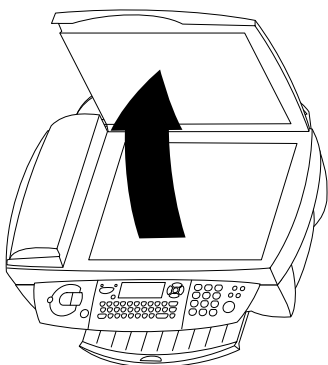
Copy

Inserting a document

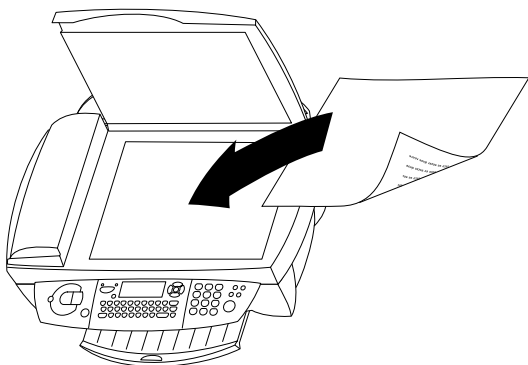
There are two ways to copy a document: You can place it onto the scanner glass (flatbed scanner) directly or load it into the automatic document feeder.

Flatbed scanner

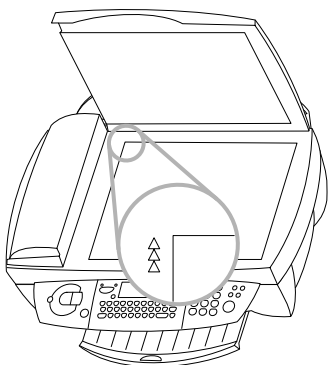
- 1 Open the flatbed scanner cover. Please make sure that the scanner glass is clean before placing the original.



- 2 Place the document **face down** onto the glass.



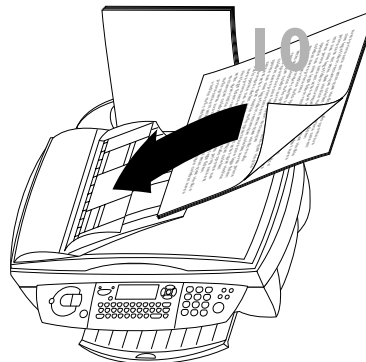
- 3 Align it with back left corner of the scanner (marked with arrows).



If you want to scan small three-dimensional objects (such as coins or flowers), use transparent film to protect the scanner glass.

Automatic feeder

Place the document **face up** into the document feeder (**up to 10 pages** on 60–90 g/m² paper).




If you are working with originals of an odd size or photos, please use the flatbed scanner.

A5 size documents should be inserted landscape.




The following points are the most common causes of problems when inserting documents into the feeder. Do not insert ...

- pages that are smaller than A5.
- pages from newspapers (printer's ink).
- stapled pages or pages with paper clips.
- creased or torn pages.
- wet pages or pages with corrections made with correction fluid; dirty pages or pages with a glossy or laminated surface.
- pages joined with sticky tape or glue, with adhesive stickers such as "post-it®" notes, or pages which are too thin or too thick.

Standard copy

- 1 Insert a document (see above).
- 2 Choose one of the  keys (copying in colour or black and white) and press it twice.

"Creative" copy

- 1 Insert a document (see above).
- 2 Press one of the  keys (copying in colour or black and white) once. You can now make the following settings:
- 3 Enter the desired number of copies and press **OK**.
NUMBER OF COPIES
- 4 The copying quality of the e-STUDIO60F is higher than the resolutions used for fax transmission. Use  or  to choose the resolution:
RESOLUTION

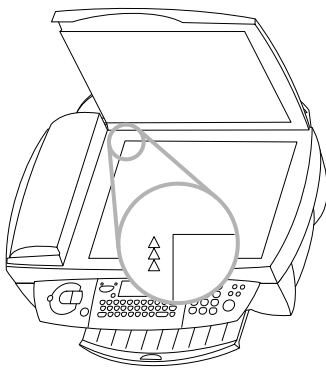
FAST—for good quality documents, without drawings or small details

NORMAL—for documents with drawings or small characters

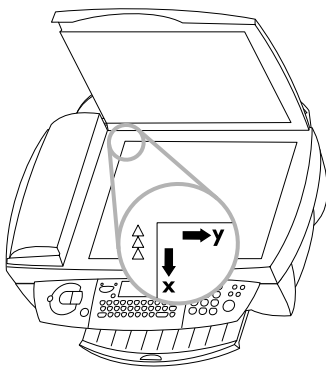
QUALITY—for maximal resolution

Press **OK**.

- 5 Your e-STUDIO60F can reduce or magnify a specific part of a document from 25% to 400%. Set the desired zoom value with the key pad and press **OK**. **ZOOMING**
- 6 You can change the origin of the flatbed scanner (by default, this is the back left angle of the scanner window marked with arrows).



By entering new values of x and y given in millimetres, you will move the scanning zone as shown on the figure below. Confirm the entries with **OK**. **ORIGIN**



- 7 If the document is too light or too dark, you may change the scanning contrast. Press **▲/▼** or **●** as many times as necessary to choose the desired contrast, as shown by the position of the cursor. Press **OK**. **CONTRAST**
- 8 You can adjust the saturation. Saturation is the colourfulness judged in proportion to its brightness. Use **▲/▼** to change the setting: - is more grey, + is more saturated. Confirm with **OK**. **SATURATION**

- 9 If you have chosen colour copy, you can adjust the RGB values. All colours can be defined as combinations of red (R), green (G) and blue (B). You can change the values for each of these basic colours with **▲/▼**. Press **OK**. **R.G.B.**

- 10 You can adjust the luminosity (brightness) of the printer. Use **▲/▼** to change the setting: - is darker, + is lighter. Press **OK**. **LUMINOSITY**

- 11 Use **▲/▼** to set whether you use plain, coated, or photo paper, or transparent film and press **OK**. ***PLAIN PAPER**

Scan to PC

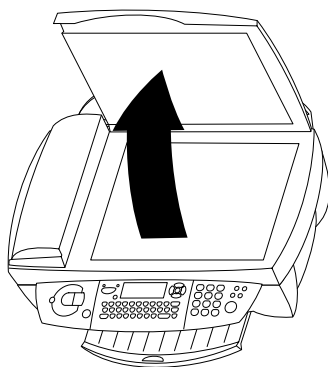
You can use the e-STUDIO60F to scan documents and edit the document with a PC (see Installation / PC connection).

Inserting a document

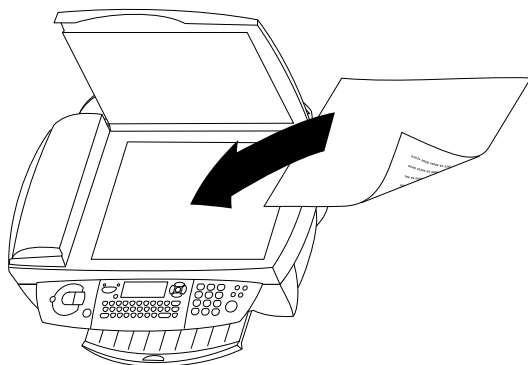
There are two ways to scan a document: You can place it onto the scanner glass (flatbed scanner) directly or load it into the automatic document feeder.

Flatbed scanner

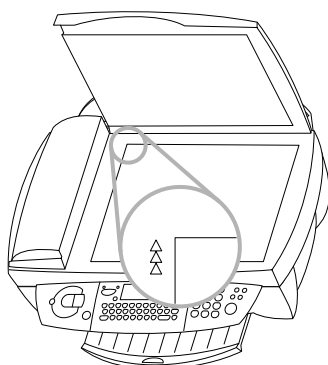
- 1 Open the flatbed scanner cover. Please make sure that the scanner glass is clean before placing the original.



- 2 Place the document **face down** onto the glass.



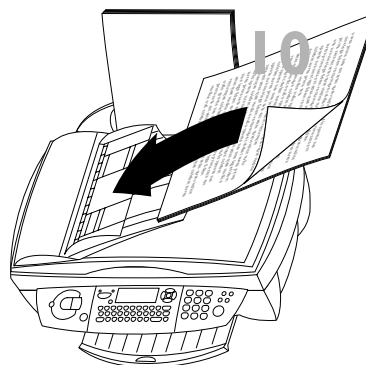
- 3 Align it with back left corner of the scanner (marked with arrows).



If you want to scan small three-dimensional objects (such as coins or flowers), use transparent film to protect the scanner glass.

Automatic feeder

Place the document **face up** into the document feeder (**up to 10 pages** on 60–90 g/m² paper).



If you are working with originals of an odd size or photos, please use the flatbed scanner.

A5 size documents should be inserted landscape.

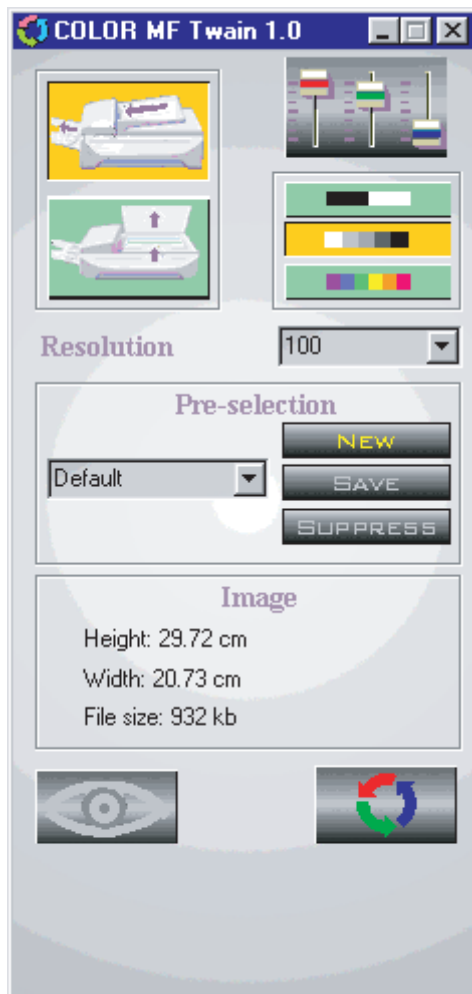
The following points are the most common causes of problems when inserting documents into the feeder. Do not insert ...

- pages that are smaller than A5.
- pages from newspapers (printer's ink).
- stapled pages or pages with paper clips.
- creased or torn pages.
- wet pages or pages with corrections made with correction fluid; dirty pages or pages with a glossy or laminated surface.
- pages joined with sticky tape or glue, with adhesive stickers such as "post-it®" notes, or pages which are too thin or too thick.

Open the scan window ⇨

Press ⇨ to open the scan window on the PC.

To edit the scanned document, open a graphic application and choose the scan function. Choose the e-STUDIO60F TWAIN driver to start scanning.



Click on the lower left icon to create a preview, click on the lower right icon to start scanning.

Click on “Profile” to create different profile for different document types you want to scan. A profile contains all important settings for a certain type of document. To create a profile, first make all settings and then choose “New” profile. Enter a profile name and click “Save”.

SMS

Your e-STUDIO60F lets you send SMS messages all over the world. SMS (Short Message Service) was originally devised for mobile communication, but it is now available in many countries via regular telephone lines. Availability of the SMS service depends on the country and operator. Your e-STUDIO60F has been pre-set to use the SMS service in your country. If it does not work correctly, please contact your SMS service provider and change these settings (see Advanced settings / SMS settings).

Send SMS

One recipient

- 1 Press twice.
- 2 Type the message you want to send.

To type capital letters, hold down **↑** and press the desired key. To type special characters, hold down **CTRL** and press the desired key (e. g. to enter a question mark, hold down **CTRL** and press **V**). You can move the cursor with **▲/▼** and delete characters with **←**.

- 3 Press .
- 4 Enter the telephone number.

If you want to send an SMS to a phone abroad, you should dial the number in its international form (e. g. 0049... for Germany).

- 5 Press to send the message. The e-STUDIO60F will print a transmission report.

This function can be deactivated (see Fax / Send report).

Directory A-Z

- 1 Press twice.
- 2 Type your message and press .
- 3 To select a number from the directory, press A-Z and use **▲/▼** to select an entry.
- 4 Press to send your message.

Redial

The last ten numbers dialled on the e-STUDIO60F will be stored in the redial memory.

- 1 Press twice and type your message.
- 2 Press .
- 3 Press as often as necessary, until the desired number appears.
- 4 Press to send your message.

Several recipients **▶▶**

- 1 Press twice and type your message.

- 2 Press and enter the first telephone number.
- 3 Press **▶▶** and enter another telephone number (max. 10).
- 4 Press to send your message.

Receiving an SMS

Received SMS messages will be printed automatically. (You can change this setting—see Advanced settings / SMS settings.) If you switch off automatic printing, messages will be stored in the memory. If SMS messages are stored, the lamp next to the key will flash.

Reading an SMS

- 1 Press and **OK**.
- 2 Use **▲/▼** to choose a message and press **OK**.
- 3 You can scroll up and down within the message with **▲/▼**.

Printing an SMS

- 1 Press and .
- 2 Use **▲/▼** to choose a message and press **OK**.

Deleting an SMS

- 1 Press **M**, **④③** and **OK**.
- 2 You can now choose which messages to delete using **▲/▼**:

SELECTED—press **OK** and choose the messages to delete using **▲/▼**. Confirm with **OK**.

ALREADY READ—press **OK** to delete the messages that you have already read.

ALL—press **OK**. All messages will be deleted.

Advanced settings

Settings list

You may print a list of your e-STUDIO60F's parameter settings to monitor any changes made to the default parameters!

Press **M**, **⑤④** and **OK**.

Fax settings

Reception mode

If you want to receive fax messages with a modem (with a PC) connected on the same telephone line as the e-STUDIO60F, you must disable automatic fax reception.

Press **M**, **②④①** and **OK**. Use **▲/▼** to choose **MANUAL** (to disable automatic reception) or **FAX** (to receive faxes on the e-STUDIO60F automatically).

Memory fax reception (without paper)

When the paper is finished or the cartridges are empty, faxes will be stored in the memory. You can deactivate this function.

- 1 Press **M**, **②④②** and **OK**. Use **▲/▼** to choose one of the following options:

WITHOUT PAPER—faxes will be stored in the memory if the printer is not available.

WITH PAPER—fax reception will be refused if the printer is not available.

- 2 Confirm with **OK**.

Number of copies

You may print incoming documents more than once.

Press **M**, **②④③** and **OK**. Enter a number (1 to 99) and press **OK**.

Sorted printing

When you receive documents of several pages, they will be received in the memory and then printed out in the correct order. You can avoid this by de-activating sorted printing:

Press **M**, **②④④** and **OK**. Use **▲/▼** to choose **WITH** or **WITHOUT** and press **OK**.

Sorted sending

Documents of several pages are scanned into the memory and then sent. You can disable this function.

Press **M**, **②③②** and **OK**. Use **▲/▼** to choose **WITH** or **WITHOUT** and press **OK**.

SMS settings

When you select your country when setting up the e-STUDIO60F, the parameters for SMS emission and reception will be pre-set. If these settings do not work or if you want to use another provider, you will need to change these settings. Your SMS service provider will provide the numbers you need.

SMS emission

- 1 Press **M**, **④⑥①①** and **OK**.
- 2 Enter the telephone number your machine has to dial to send SMS messages. Press **OK**.

SMS reception

- 1 Press **M**, **④⑥①②** and **OK**.
- 2 Enter the telephone number to receive SMS messages. Press **OK**.

SMS alternative reception

You might wish to receive SMS from a second provider. In that case you will have to enter a second telephone number to receive SMS messages.

- 1 Press **M**, **④⑥②①** and **OK**.
- 2 Enter the second telephone number for SMS reception and press **OK**.

Automatic printing

Press **M**, **④⑤①** and **OK**. Use **▲/▼** to choose whether SMS messages should be printed out automatically or not and press **OK**.

Beep

Press **M**, **④⑤②** and **OK**. Use **▲/▼** to choose whether the e-STUDIO60F should emit a beep to notify you when an SMS message is received and press **OK**.

Sender name

Press **M**, **④⑤③** and **OK**. Use **▲/▼** to choose whether SMS messages that you send should include your name. Confirm with **OK**. (Enter the name using function 22)

Scan settings

Flatbed scanning

- M**, **②⑦①**, **OK**—Resolution
- M**, **②⑦②**, **OK**—Zooming
- M**, **②⑦③**, **OK**—Origin
- M**, **②⑦④**, **OK**—Contrast
- M**, **②⑦⑤**, **OK**—Saturation

Saturation is the colour judged in proportion to its brightness: closer to – is greyer, + has greater saturation.

M, ②⑦⑥, OK—RGB

All colours can be defined as combinations of red (R), green (G) and blue (B). You can change the values for each of these basic colours.

M, ②⑦⑦, OK—Luminosity

Luminosity is brightness: – is darker, + is lighter

M, ②⑦⑧, OK—Left/right margins

Automatic feeder scanning

M, ②⑧①, OK—Resolution

M, ②⑧②, OK—Zooming

M, ②⑧③, OK—Origin

M, ②⑧④, OK—Contrast

M, ②⑧⑤, OK—Saturation

M, ②⑧⑥, OK—RGB

M, ②⑧⑦, OK—Luminosity

M, ②⑧⑧, OK—Left/right margins

Printer settings

M, ②⑥①, OK—Paper size

M, ②⑥②, OK—Paper type

M, ②⑥③, OK—Reduction

M, ②⑥④, OK—Left/right margins

Hints & tips

Paper feed

In case of a paper jam, try to pull out the paper. If this is not possible, press **M**, ⑦④ and **OK** to eject the paper.

If a document is not drawn in correctly by the automatic feeder, press the button on the scanner cover and open the scanner cover.

Press the small lever and carefully remove the document.

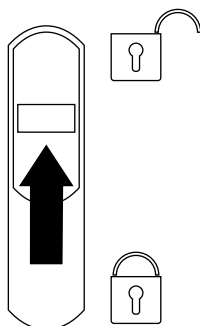
Vertical stripes

If your e-STUDIO60F makes vertical stripes when copying, scanning or faxing, the scanner class might be dirty.

Horizontal stripes

When your e-STUDIO60F makes horizontal stripes when copying, scanning or faxing, the scanner might be locked.

- 1 Open the printer cover.
- 2 Unlock the scanner with the lever on the underside of the printer cover and close the machine.



The machine doesn't print

If your e-STUDIO60F doesn't print correctly, the reason might be that the protective strips were not removed completely from the printing cartridge.

Open the printer cover and remove the cartridges. Remove film residue, replace the cartridges and close the machine.

Manual call

If sending a fax fails, you can check the line by using the manual call function.

- 1 Insert a document.
- 2 Press **M**, ③⑤ and **OK**. The built-in loudspeaker will be turned on and you should hear the dial tone.
- 3 Dial the desired number and press **◇**. You will be able to hear how the connection is established.

Before you call the technical service

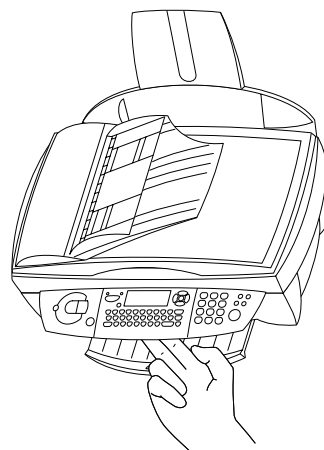
If you can't solve your problem with the proposals above, please unplug your e-STUDIO60F from the mains and reconnect it after a few minutes.

Change cartridges

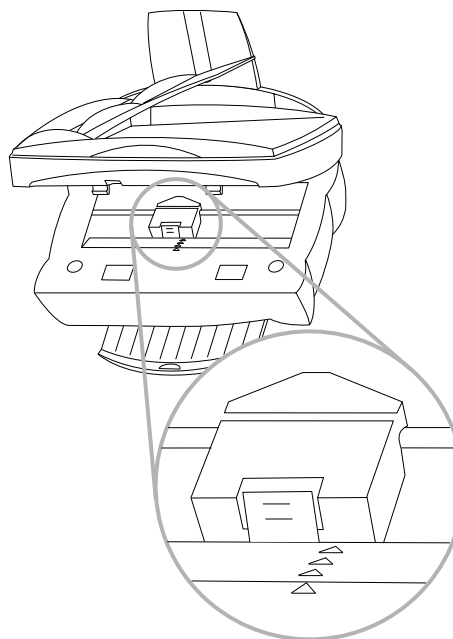
The display will indicate if one of the cartridges is empty.

Please use only original TOSHIBA ink cartridges!

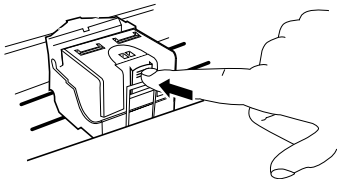
- 1 Open the machine by pulling the lever under the control panel.



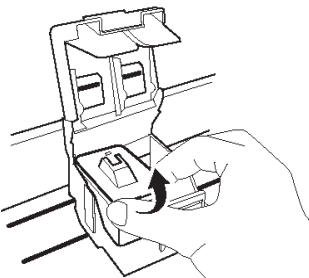
- 2 The position of the cartridge holder will show you which cartridge needs to be replaced. The arrows point to the cartridge that is empty:



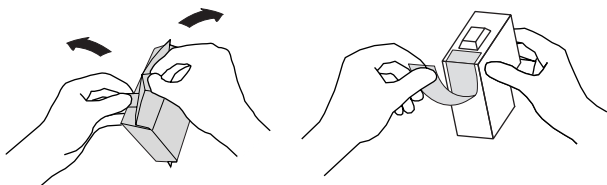
- 3 Open the cartridge holder.



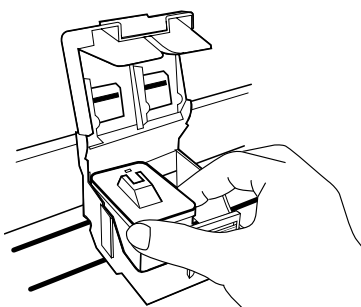
- 4 Remove the empty cartridge.



- 5 Take the ink cartridge out of its packaging and remove the protective strip. Be careful not to touch the nozzles and the contacts.

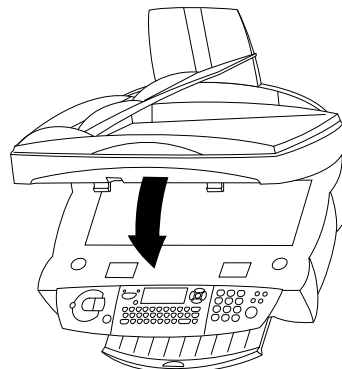


- 6 Insert the cartridge with the contacts forward and the “nose” down into the cartridge holder - the **colour cartridge left** and the **black cartridge right**.

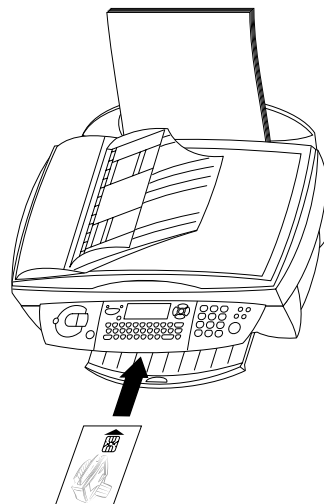


- 7 Close the cartridge holder. You will hear a click when it snaps home.

- 8 Close the machine.



- 9 Insert the chip card “Plug ’n Print” with the contacts facing up into the slot below the control panel to update the cartridge information. Press **OK**.



Cartridge capacity

Press **M**, **⑦③** and **OK**. Press **▲/▼** to see the current capacity of the black and the colour cartridges.

Logs

The logs list the last 30 incoming and outgoing transmissions made by your machine. A report will be automatically printed after every 30 transmissions. However, you may request a print-out at any time.

Press **M**, **⑤②** and **OK**. The logs are printed.

Commands

Your device will file all transmission commands (including faxes ready for polling or for delayed sending) in a list, the waiting queue.

Consulting or modifying

Documents in the waiting queue may have the following status:

TX—transmission

DOC—in deposit

POL—polling

TR—ongoing commands

SMS—SMS transmission

Press **M**, ⑥② and **OK**. Use ▲/▼ to select a document from the waiting queue and confirm with **OK**. Modify the parameters and confirm with **OK**.

Immediate transmission

Press **M**, ⑥① and **OK**. Use ▲/▼ to select the document in the waiting queue and confirm with **OK** or **OK** to immediately perform the selected fax or SMS transmission.

Cancelling a transmission

Press **M**, ⑥③ and **OK**. Use ▲/▼ to select the document in the waiting queue and confirm with **OK**.

Printing a document

Press **M**, ⑥④ and **OK**. Use ▲/▼ to select the document in the waiting queue and confirm with **OK**.

Print the waiting queue

Press **M**, ⑥⑤ and **OK**. A list of the documents queuing for transmission will be printed.

Lock

You can block access to the keypad for numbers or to the whole keyboard of your e-STUDIO60F.

Locking code

Insert the code that will be needed to temporarily unlock the keyboard.

- 1 Press **M**, ⑦①① and **OK**.
- 2 Enter the four-digit interlock code and press **OK**.
- 3 Enter the code one more time and press **OK**.

When a code is already registered, the machine asks you first to give the old code before allowing you to modify it.

Locking the keyboard

The access code must be entered each time the machine is used.

- 1 Press **M**, ⑦①② and **OK**.
- 2 Enter the four-digit interlock code and press **OK**.
- 3 Use ▲/▼ to select **WITH** and press **OK**.

⚠ After each operation, the machine locks automatically.

To unlock the keyboard, enter **WITHOUT** in step 3.

Locking numbers

You can also just lock the keypad for numbers with a code. Transmissions are only possible from numbers included in the directory.

- 1 Press **M**, ⑦①③ and **OK**.
- 2 Enter the four-digit interlock code and press **OK**.
- 3 Use ▲/▼ to select **DIRECTORY ONLY** and press **OK**.

⚠ After each operation, the machine locks automatically.

To unlock the keyboard, enter **FREE** in point 3.

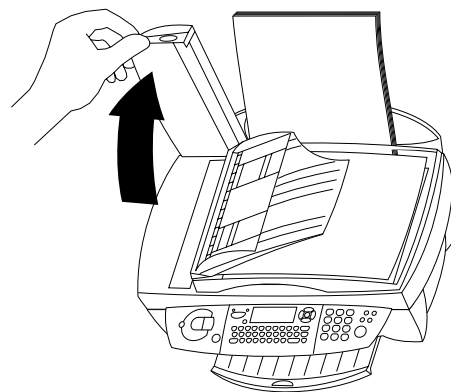
Care and maintenance

Cleaning the machine

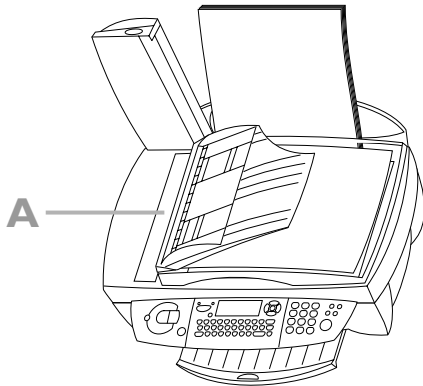
Use a soft, fluff-free cloth lightly moistened with a little alcohol (96%). Do not allow any moisture to enter the machine.

Cleaning the scanner glass

- 1 Open the scanner without pressing the button.



- 2 Use a cloth to lightly wipe the scanner glass (A).



- 3 Close the scanner.

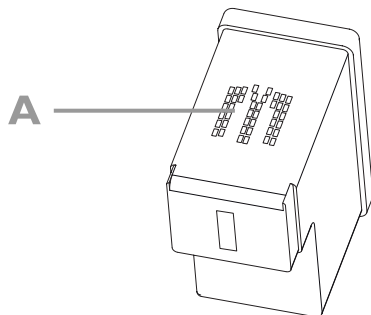
Cleaning and aligning the cartridges

If the quality of printed documents deteriorates, the cartridges should be cleaned and aligned.

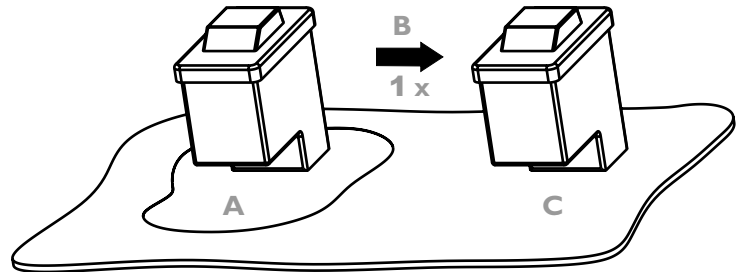
- 1 Press **M**, ⑦②①①① and **OK**. The cartridge will be cleaned automatically.
- 2 Press **M**, ⑦②①②① and **OK**. The machine will print out a page to check the alignment. **VALUE A**
- 3 Enter the value for A where the image is the clearest.
- 4 Confirm with **OK** and repeat these steps for values B, C and D. **VALUE B**

If the printing quality is still not satisfactory, you need to clean the cartridges manually:

- 1 Open the machine, release the cartridges from their holder (see Hints & Tips / Change cartridges) and clean the contacts (A) with a dry, fluff-free cloth.



- 2 Place a lint-free cloth on a smooth surface. Moisten half of the cloth (A). Hold the cloth firmly to prevent creasing. Place the nozzle end of the cartridge on the moistened half (A) and move the cartridge in the direction of the arrow (B) into the dry half (C). Do this once only



- 3 Clean the golden contacts of the holder before re-inserting the cartridge.
- 4 Use ▲/▼ to choose **BLACK=OLD** and press twice **OK**.
- 5 Use ▲/▼ to choose **COLOR=OLD** and press twice **OK**.

⚠ Never touch the nozzles and contacts with your fingers and avoid shaking the cartridge!

Annex

Functions list

Press **M**, ⑤① and **OK** to print a function list. The list will be printed.

Directory

11 ADD NAME.....	12
Add a name with a number to the directory	
12 ADD LIST.....	12
Join several directory entries to form a list	
13 MODIFY.....	12
Modify directory entries or lists	
14 CANCEL.....	12
Delete directory entries or lists	
15 PRINT.....	12
Print the directory	

Setup

21 DATE/TIME.....	11
Set the current date and time	
22 NUMBER/NAME	22
Set your telephone number and your name	
23 SEND.....	21
Set parameters for sending faxes	
24 RECEPTION	21
Set parameters for receiving faxes	
25 TEL. NETWORK	11
Settings for a private branch exchange system	
26 PRINTER	22
Settings for the printer	
27 FLAT BED SCAN.....	21
Settings for flatbed scanning	
28 ADF SCAN.....	22
Settings for scanning with the automatic feeder	
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20 GEOGRAPHICAL	11
Set country and language	

Fax

31 TRANSMISSION.....	13
Send a fax	
32 POLLING RX	15
Retrieve a fax from a polling provider	
33 POLLING TX.....	15
Provide a fax for polling	
34 FAX ANSW.	14
Set fax memory reception	

35 MANUAL CALL	23
Start fax transmission manually	

SMS

41 SEND SMS.....	20
Send an SMS message	
42 READ SMS	20
Read SMS messages	
43 DELETE SMS	20
Delete SMS messages from the memory	
44 PRINT SMS	20
Print-out SMS messages	
45 PARAMETERS.....	21
Settings for sending SMS	
46 SMS CENTERS	21
Set access numbers for SMS	

Print

51 FUNCTIONS LIST.....	27
Print a list of functions	
52 LOGS.....	24
Print a log of the last transmissions	
53 DIRECTORY	12
Print the directory	
54 SETUP.....	21
Print the settings	
55 COMMANDS	25
Print a list of the commands in the waiting queue	

Commands

61 PERFORM.....	25
Immediately perform a command in the waiting queue	
62 MODIFY.....	24
Modify a command in the waiting queue	
63 CANCEL	25
Delete a command from the waiting queue	
64 PRINT	25
Print details of a command in the waiting queue	
65 PRINT LIST.....	25
Print a list of the commands in the waiting queue	

Others

71 LOCK.....	25
Limit the access to the machine	
72 PRINT. CARTR.	25
Clean, align and exchange cartridges	
73 CART CAPACITY	24
Check the capacity of the ink cartridges	

74 PAPER FEED	23
Feed paper through the mechanism	

Technical settings

Your e-STUDIO60F is delivered with factory-default settings. However, you may adjust it to meet your requirements by changing the technical parameters.

⚠ Only change the technical settings if prompted to do so by authorised service personnel!

Press **M**, ②⑨ and **OK**. Use ▲/▼ to select and modify the desired parameter and press **OK**.

Technical data

General

Dimensions (WxDxH)	460×397×190 mm
Weight	approx. 8 kg
Power supply	220–240 V / 50–60 Hz
Power consumption in stand-by mode	approx. 10 W
Memory	8 MB
Directory capacity	200 entries
Telephone connection type	PSTN/PABX
Chip card	ISO 7816-4

PC connection

Connection type	USB slave 1.1
Operating systems	Windows 98/2000/ME/XP
Scanner driver	TWAIN/WIA

Scanner

Type	CCD colour
Resolution	600×600 dpi
Scanning area	216×297 mm
Scanning width	206 mm
ADF capacity	10 sheets max.
Flatbed scanning speed	b/w 10.5 seconds/page, colour 17.5 seconds/page

Printer

Type	colour bubble ink-jet
Resolution	600×600 dpi
Printing speed	b/w up to 9 pages/minute, colour up to 5 pages/minute
Printing width	203.2 mm
Printing length	b/w 284.3 mm, colour 279.1 mm
Paper dimensions	width: 88.9–215.6 mm length: 127–431.8 mm

Fax

Fax type	ITU T30, G3
Connection type	PSTN/PABX
Dialling type	DTMF
Modulation	V17/V21/V29/V27ter/V34
Coding scheme	MH, MR, MMR
Modem speed	33k6 bps
Resolution	normal mode: 200×100 dpi fine/photo mode: 200×200 dpi super fine mode: 200×400 dpi

Disclaimer notice

The following notice sets out the exclusions and limitations of liability of TOSHIBA TEC Germany Imaging Systems GmbH (including its employees, agents and sub-contractors) to any purchaser or user („User“) of the e-STUDIO60F, including its accessories, options and bundled software („Product“).

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- any special, incidental, consequential or indirect loss or damage, costs, expenses, financial loss or claims for consequential compensation;
- whatsoever and howsoever caused which arise out of or in connection with the Product or the use or handling of the Product even if TOSHIBA TEC Germany Imaging Systems GmbH is advised of the possibility of such damages.
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The CE mark confirms that the machine corresponds to the relevant European Union guidelines.

DECLARATION OF CONFORMITY (Doc)

We,

TOSHIBA TEC Germany Imaging Systems GmbH,
Carl-Schurz Strasse 7
41460 NEUSS

declare under our sole responsibility that the product analog fax machine e-STUDIO60F fulfils the fundamental requirements pursuant to Article 3 of EU Directive 1999 / 5 / EC, and cover the following :

EN 60950 : 2000

EN 55024 : 1998

EN 55022 : 1998 Class B

EN 61000-3-2 : 2000 + A14

EN 61000-3-3 : 1996

Additionally:

Council Decision 1998 / 482 / EC of 20.07.98 (CTR 21) and EG 201 121:2000

The device is designed for all analog PSTN interfaces in the European Union,

as it has been tested pursuant to TBR 21.

This product is intended for use on an analogue public switched network (PSTN) and for use in the country indicated on the label of the box. The machine may not work in other countries.

For further information please contact your national technical support centre. Initially contact your dealer if problems occur during operation.

This operating manual has been printed on chlorine-free recycled paper to meet the highest environmental standards.

The cardboard box and the protective cardboard can be recycled as waste paper; corresponding to your country's demands dispose the plastic foils either for recycling or with your rubbish.

This electronic facility contains recyclable material. At the end of use of this facility please inform yourself about the corresponding recycling demands of your country.

non-contractual document

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